

BARTENDER

PAY:

\$7.25 - \$10 hourly rate plus tips, depending upon experience

OVERVIEW:

Part-Time (~10-20 hours/week)

Nights/Weekends

High-Tip Earning Potential

KEY JOB RESPONSIBILITIES:

- Take beverage orders directly from patrons or serving staff; Serve wine, and bottled or draft beer; Mix ingredients, such as liquor, soda, water, sugar, and others, to prepare cocktails and other drinks.
- Receive payment by cash, check, credit cards, or vouchers, as well as issue receipts, refunds, credits, or change due to customers for drinks served or bottles purchased in the bar areas.
- Check identification of customers to verify age requirements for purchase of alcohol.
- Clean bars, work areas, tables, glasses, utensils, and bar equipment.
- Clean and arrange bottles and glasses to make attractive displays.
- Stock assigned bar area with beer, wine, liquor, and related supplies such as sliced or pitted fruits for garnishes, ice, glassware, napkins, or straws
- Attempt to limit problems and liability related to customers' excessive drinking by taking steps such as persuading customers to stop drinking, or ordering taxis or other transportation for intoxicated patrons. Ask customers who become loud and obnoxious to leave, or physically remove them.
- Perform other duties as assigned.

KEY JOB REQUIREMENTS:

- Must be 18 years of age or older.
- Must have a High School Diploma and/or G.E.D.
- Must have or be able to complete R.A.M.P. Certification within 30 days of hiring; continued employment requires maintaining valid R.A.M.P. certification
- Must be able to follow and enforce all safety and company policies, procedures, relevant best practices, and industry or regulatory standards.
- Based on business needs, must be able to work nights, weekends and/or holidays.
- As required by job duties, background checks (criminal/education/employment/reference/credit/DMV) may be performed; results must be satisfactory to the company.
- Must be proficient with basic mathematical skills, including but not limited to handling cash and credit currency, creating proper change and balancing the cash drawer
- Ability to demonstrate success in prioritizing and managing work requests with focuses on meeting deadlines, time management skills and attention to detail
- Ability to exercise ethical, prudent judgment and problem-solving in the absence of direct supervision.

KEY JOB REQUIREMENTS (Cont.):

- Ability to conduct in a professional manner when directly dealing with the public in a work setting; effective and professional communication skills when providing information or conversing with supervisors, peers or the public is required.
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form; superb project management skills are required.
- The job requires having the physical dexterity and ability to also handle inventory and delicate glassware.

PHYSICAL ENVIRONMENT:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations will be considered to enable individuals with disabilities to perform the essential functions.

The job is primarily performed indoors in a traditional office, temperature-controlled setting; The person holding this job is constantly required to talk, hear, stand, or sit for extended periods of time while using a computer, telephone, or other productivity devices to communicate with other people and conduct business. While performing the duties of this job, the individual is occasionally required to reach with hands and arms, use their arms and legs and move their whole body and to balance, walk, stoop, maneuver, carry, lift, push, pull, and occasionally move materials/objects weighing between 10-20 pounds, seldom more than 25 pounds. The employee frequently uses their fingers and hands to handle, feel, or operate objects such as computer keyboards and other office equipment or audio/video/telecommunications equipment. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

TO APPLY:

Complete the job application and answer a few questions. Attach your resume and a detailed cover letter telling us why you are interested in this position and your desired salary. Then, submit application documents via email (to tmccconnell@wildssonshinefactory.org) or in-person (at 3480 Route 6, Kane, PA during normal business hours). We promise that a real, live person, who has realistic expectations about how your skills could fit in our environment, will personally review your application. **You owe it to yourself to explore a company that is full of promise and possibilities!**

- Applicants must be currently authorized to work in the United States on a fulltime basis. This company does not sponsor applicants for work visas.
- The Company reserves the right to alter, change, modify and/or terminate this job posting at any time without notice, or obligation. No recruiters, please; principal applicants only.

The Wild Sonshine Factory, Inc. is an Equal Opportunity Employer. Reasonable accommodations may be made to enable individuals with disabilities to perform essential job functions. If you need a reasonable accommodation because of a disability for any part of the employment process, please send an email to tmccconnell@wildssonshinefactory.org and let us know the nature of your request and your contact information.



3480 Route 6
Kane, PA 16735

Taylor McConnell
General Manager
tmcconnell@wildssonshinefactory.org

Date: _____

APPLICANT INFORMATION

Full Name: _____
FIRST M.I. LAST

Address: _____
STREET ADDRESS APARTMENT/UNIT #

_____ *CITY STATE ZIP CODE*

Phone Number: _____ Email: _____

Position of Interest: _____ Earliest Start Date: _____

Are you authorized to work in the United States? YES NO If "NO", thank you for your interest but this is a job requirement.

Do you have a valid drivers license and reliable transportation? YES NO If "NO", thank you for your interest but this is a job requirement.

Are you able to work nights and/or weekends based on business needs? YES NO If "NO", thank you for your interest but this is a job requirement.

EMPLOYMENT HISTORY

Employer: _____ Location: _____
CITY STATE

Position: _____ Dates Employed: _____ - _____

Job Duties: _____

Employer: _____ Location: _____
CITY STATE

Position: _____ Dates Employed: _____ - _____

Job Duties: _____

Employer: _____ Location: _____
CITY STATE

Position: _____ Dates Employed: _____ - _____

Job Duties: _____

Employer: _____ Location: _____
CITY STATE

Position: _____ Dates Employed: _____ - _____

Job Duties: _____



EDUCATION

Please Fill Out All That Apply

HIGH SCHOOL	<p>Name: _____ Location: _____ <small>CITY STATE</small></p> <p>Year(s) Attended: _____ - _____ Did you Graduate? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Highest Diploma/Certificate Acheived: _____</p>
TRADE / BUSINESS / TECHNICAL SCHOOL	<p>Name: _____ Location: _____ <small>CITY STATE</small></p> <p>Year(s) Attended: _____ - _____ Did you Graduate? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Highest Degree Acheived: _____ Course of Study: _____</p>
UNDERGRADUATE	<p>Name: _____ Location: _____ <small>CITY STATE</small></p> <p>Year(s) Attended: _____ - _____ Did you Graduate? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Highest Degree Acheived: _____ Course of Study: _____</p>
GRADUATE	<p>Name: _____ Location: _____ <small>CITY STATE</small></p> <p>Year(s) Attended: _____ - _____ Did you Graduate? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Highest Degree Acheived: _____ Course of Study: _____</p>

PROFESSIONAL REFERENCES

REFERENCE #1	<p>Name: _____ Relationship: _____ <small>FIRST LAST</small></p> <p>Company: _____ Phone: _____</p>
REFERENCE #2	<p>Name: _____ Relationship: _____ <small>FIRST LAST</small></p> <p>Company: _____ Phone: _____</p>
REFERENCE #3	<p>Name: _____ Relationship: _____ <small>FIRST LAST</small></p> <p>Company: _____ Phone: _____</p>

**** PLEASE SEND COPIES OF PROFESSIONAL RESUME AND COVER LETTER TO:
 TMCONNELL@WILDSSONSHINEFACTORY.ORG**